

# FREYBERG COMMUNITY SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

**Ministry Number:** 1280  
**Principal:** Maria Dopheide  
**School Address:** 60 Roberts Road Te Atatu South 0610  
**School Postal Address:** 60 Roberts Road Te Atatu South 0610  
**School Phone:** (09) 838 9664  
**School Email:** julietep@freyberg.school.nz

#### Members of the Board of Trustees

	<b>Name</b>	<b>How Position Gained</b>	<b>Term Expired/Expires</b>
Chair Person	Bevan Weir	Elected	June 2022
Principal	Maria Dopheide	Appointed	
Parent Rep	Alex Lau	Elected	June 2022
Parent Rep	Ruth Osbourne	Elected	June 2022
Parent Rep	Nicholas Simmons	Elected	June 2022
Staff Rep	Vivienne Cooke	Elected	June 2022

**Accountant / Service Provider:** Top Class Financial Management Services

# FREYBERG COMMUNITY SCHOOL

Annual Report - For the year ended 31 December 2020

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# Freyberg Community School

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Bevan Weir

Full Name of Board Chairperson



Signature of Board Chairperson

31st May 2021

Date:

Maria Dopheide

Full Name of Principal



Signature of Principal

31st May 2021

Date:

# Freyberg Community School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

Day School		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	3,628,241	3,437,092	3,599,863
Locally Raised Funds	3	142,534	79,465	182,989
Interest Earned		6,385	8,000	10,520
International Students	4	1,304	1,500	-
		<u>3,778,464</u>	<u>3,526,057</u>	<u>3,793,372</u>
<b>Expenses</b>				
Locally Raised Funds	3	102,534	76,000	105,228
Learning Resources	5	2,180,326	2,065,095	2,192,314
Administration	6	146,225	158,330	140,278
Finance Costs		3,350	3,800	4,192
Property	7	1,098,738	1,081,083	1,080,816
Depreciation	8	132,180	141,624	132,226
Loss on Disposal of Property, Plant and Equipment		13,392	-	6,827
		<u>3,676,745</u>	<u>3,525,932</u>	<u>3,661,881</u>
<b>Net Surplus / (Deficit)</b>		101,719	125	131,491
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>101,719</u>	<u>125</u>	<u>131,491</u>

### Community School

<b>Revenue</b>				
Community Grants - Community School	2	39,341	61,709	54,198
Locally Raised Funds - Community School	3	15,634	40,685	26,931
		<u>54,975</u>	<u>102,394</u>	<u>81,129</u>
<b>Expenses</b>				
Locally Raised Funds - Community School	3	-	-	955
Learning Resources - Community School	5	27,640	51,405	49,053
Administration - Community School	6	25,727	30,682	22,400
Property - Community School	7	20,307	20,307	22,384
		<u>73,674</u>	<u>102,394</u>	<u>94,792</u>
<b>Net Surplus/(Deficit)</b>		(18,699)	-	(13,663)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expenses for the Year</b>		<u>(18,699)</u>	<u>-</u>	<u>(13,663)</u>

**Freyberg Community School**  
**Statement of Comprehensive Revenue and Expense**

For the year ended 31 December 2020

Summary	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>				
Government Grants	2	3,667,582	3,498,801	3,654,061
Locally Raised Funds	3	158,168	120,150	209,920
Interest Earned		6,385	8,000	10,520
International Students	4	1,304	1,500	-
		<u>3,833,439</u>	<u>3,628,451</u>	<u>3,874,501</u>
<b>Expenses</b>				
Locally Raised Funds	3	102,534	76,000	106,183
Learning Resources	5	2,207,966	2,116,500	2,241,367
Administration	6	171,952	189,012	162,678
Finance Costs		3,350	3,800	4,192
Property	7	1,119,045	1,101,390	1,103,200
Depreciation	8	132,180	141,624	132,226
Loss on Disposal of Property, Plant and Equipment		13,392	-	6,827
		<u>3,750,419</u>	<u>3,628,326</u>	<u>3,756,673</u>
<b>Net Surplus / (Deficit)</b>		83,020	125	117,828
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u><u>83,020</u></u>	<u><u>125</u></u>	<u><u>117,828</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**Freyberg Community School**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2020

	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>	<u>971,242</u>	<u>971,242</u>	<u>845,881</u>
Total comprehensive revenue and expense for the year	83,020	125	117,828
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	-	-	7,533
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9	-	-	-
<b>Equity at 31 December</b>	<u>23 1,054,262</u>	<u>971,367</u>	<u>971,242</u>
Retained Earnings	1,054,262	971,367	971,242
Reserves	-	-	-
<b>Equity at 31 December</b>	<u>1,054,262</u>	<u>971,367</u>	<u>971,242</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Freyberg Community School Statement of Financial Position

As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	9	556,918	374,747	416,485
Accounts Receivable	10	402,653	214,881	223,297
Prepayments		10,447	11,872	11,871
Inventories	11	9,523	7,532	7,532
Investments	12	245,155	245,531	238,531
		<u>1,224,696</u>	<u>854,563</u>	<u>897,716</u>
<b>Current Liabilities</b>				
GST Payable		19,781	10,957	10,957
Accounts Payable	14	195,006	151,733	151,669
Provision for Cyclical Maintenance	15	53,974	30,000	33,576
Finance Lease Liability - Current Portion	16	16,610	14,000	17,495
Funds held for Capital Works Projects	17	225,963	-	123,476
		<u>511,334</u>	<u>206,690</u>	<u>337,173</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>713,362</b>	<b>647,873</b>	<b>560,543</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	13	497,306	469,494	569,049
		<u>497,306</u>	<u>469,494</u>	<u>569,049</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	15	140,090	133,000	134,120
Finance Lease Liability	16	16,316	13,000	24,230
		<u>156,406</u>	<u>146,000</u>	<u>158,350</u>
<b>Net Assets</b>		<u><b>1,054,262</b></u>	<u><b>971,367</b></u>	<u><b>971,242</b></u>
<b>Equity</b>	23	<u><b>1,054,262</b></u>	<u><b>971,367</b></u>	<u><b>971,242</b></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

**Freyberg Community School**  
**Statement of Cash Flows**  
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		574,161	909,886	739,797
Locally Raised Funds		266,744	107,519	233,196
International Students		1,304	1,500	-
Goods and Services Tax (net)		8,824	-	20,984
Funds Administered on Behalf of Third Parties		102,487	(123,476)	119,384
Payments to Employees		(296,895)	(377,641)	(253,241)
Payments to Suppliers		(431,131)	(499,219)	(506,863)
Interest Paid		(3,350)	(3,800)	(4,192)
Interest Received		7,541	7,287	9,807
Net cash from / (to) the Operating Activities		229,685	22,056	358,872
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		(13,392)	-	(6,827)
Purchase of Property Plant & Equipment (and Intangibles)		(98,878)	(42,069)	(55,687)
Purchase of Investments		(6,624)	(7,000)	(90,439)
Proceeds from Sale of Investments		-	-	-
Net cash from / (to) the Investing Activities		(118,894)	(49,069)	(152,953)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	7,533
Finance Lease Payments		29,642	(14,725)	135
Net cash from Financing Activities		29,642	(14,725)	7,668
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>140,433</b>	<b>(41,738)</b>	<b>213,587</b>
Cash and cash equivalents at the beginning of the year	9	416,485	416,485	202,898
<b>Cash and cash equivalents at the end of the year</b>	<b>9</b>	<b>556,918</b>	<b>374,747</b>	<b>416,485</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Statement of Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.



# Freyberg Community School

## Notes to the Financial Statements For the year ended 31 December 2020

### 1. Statement of Accounting Policies

#### a) Reporting Entity

Freyberg Community School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### b) Basis of Preparation

##### *Reporting Period*

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

##### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

##### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

##### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

##### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

##### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

### ***Critical Accounting Estimates And Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

#### ***Useful lives of property, plant and equipment***

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 13.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

## **c) Revenue Recognition**

### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

**d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts.) The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However short-term receivables are written off when there is no reasonable expectation of recovery.

**i) Inventories**

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

**j) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

**k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	10–20 years
Furniture and equipment	3–10 years
Information and communication technology	3 years
Textbooks	12.50% Straight Line
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.50% Diminishing Basis

### **l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **m) Employee Entitlements**

#### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

### **n) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

### **o) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised costs' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**p) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**q) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**r) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

**s) Community Education College**

Freyberg Community School was set up by the Ministry of Education in the 1970's. The school has a unique charter and purpose to provide education from pre-school to tertiary level. As such it receives funding from the Ministry of Education.

## 2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Day School</b>			
Operational grants	701,733	768,917	631,445
Teachers' salaries grants	1,921,386	1,750,000	2,012,266
Use of Land and Buildings grants	903,131	860,675	860,675
Other MoE Grants	101,991	57,500	95,477
	<u>3,628,241</u>	<u>3,437,092</u>	<u>3,599,863</u>

The school has opted in to the donations scheme for this year. Total amount received was \$62,250.

MOE Grants total includes additional COVID-19 funding totalling \$30,190 for the year ended 31 December 2020.

### Community School

Teachers Salaries grants	39,341	61,709	54,198
	<u>39,341</u>	<u>61,709</u>	<u>54,198</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations	24,221	4,000	18,646
Fundraising	12,732	10,000	41,402
Community Education Recoveries	20,307	20,307	22,384
Pre School Recoveries	4,761	4,670	2,783
Trading	48,278	29,988	75,678
Activities	32,235	10,500	22,096
	<u>142,534</u>	<u>79,465</u>	<u>182,989</u>
<b>Expenses</b>			
Activities	32,237	31,500	19,039
Trading	63,205	40,500	61,941
Fundraising (costs of raising funds)	7,092	4,000	24,248
	<u>102,534</u>	<u>76,000</u>	<u>105,228</u>
<i>Surplus for the year Locally raised funds</i>	<u>40,000</u>	<u>3,465</u>	<u>77,761</u>

### Community School

<b>Revenue</b>			
Trading	15,634	40,685	26,931
	<u>15,634</u>	<u>40,685</u>	<u>26,931</u>
<b>Expenses</b>			
Trading	-	-	955
	<u>-</u>	<u>-</u>	<u>955</u>
	<u>15,634</u>	<u>40,685</u>	<u>25,976</u>

#### 4. International Student Revenue and Expenses

	2020 Actual Number	2020 Budget (Unaudited) Number	2019 Actual Number
International Student Roll	0	1	0
	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<i>Revenue</i>			
International student fees	1,304	1,500	-
<i>Surplus for the year International Students'</i>	<u>1,304</u>	<u>1,500</u>	<u>-</u>

#### 5. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Day School</b>			
Curricular	44,988	46,500	36,370
Information and communication technology	22,893	23,000	18,838
Library resources	39,689	30,645	31,443
Employee benefits - salaries	2,057,526	1,948,950	2,090,721
Staff development	15,230	16,000	14,942
	<u>2,180,326</u>	<u>2,065,095</u>	<u>2,192,314</u>
<b>Community School</b>			
Curricular	-	-	1,576
Equipment Repairs	272	500	296
Employee Benefits - Salaries	27,368	50,905	47,181
	<u>27,640</u>	<u>51,405</u>	<u>49,053</u>

#### 6. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Day School</b>			
Audit Fee	6,938	6,736	6,736
Board of Trustees Fees	3,740	5,000	4,125
Board of Trustees Expenses	2,309	4,300	4,937
Communication	3,219	3,000	3,086
Consumables	6,146	9,700	6,986
Operating Lease	1,442	4,856	1,604
Other	16,285	20,200	10,042
Postage	143	750	114
Employee Benefits - Salaries	86,526	84,889	84,187
Insurance	9,627	9,399	8,961
Service Providers, Contractors and Consultancy	9,850	9,500	9,500
	<u>146,225</u>	<u>158,330</u>	<u>140,278</u>
<b>Community School</b>			
Communication	693	1,414	760
Consumables	1,130	6,700	2,100
Employee Benefits - Salaries	23,904	22,568	19,540
	<u>25,727</u>	<u>30,682</u>	<u>22,400</u>

## 7. Property

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Day School</b>			
Caretaking and Cleaning Consumables	13,126	11,800	11,109
Consultancy and Contract Services	42,242	52,500	48,887
Cyclical Maintenance Provision	26,368	25,700	19,165
Grounds	-	-	4,704
Heat, Light and Water	28,275	32,000	41,685
Rates	114	-	96
Repairs and Maintenance	29,900	33,510	40,997
Use of Land and Buildings	903,131	860,675	860,675
Security	10,772	22,000	14,183
Employee Benefits - Salaries	44,810	42,898	39,315
	<u>1,098,738</u>	<u>1,081,083</u>	<u>1,080,816</u>
<b>Community School</b>			
Caretaking & Cleaning Consumables	20,307	20,307	22,384
	<u>20,307</u>	<u>20,307</u>	<u>22,384</u>

## 8. Depreciation of Property, Plant and Equipment

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements - Crown	20,217	21,677	25,831
Furniture and Equipment	34,819	37,229	36,143
Information and Communication Technology	55,400	59,403	48,985
Textbooks	823	882	1,396
Leased Assets	17,829	19,118	16,719
Library Resources	3,092	3,315	3,152
	<u>132,180</u>	<u>141,624</u>	<u>132,226</u>

## 9. Cash and Cash Equivalents

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	400	400	400
Bank Current Account	556,518	374,347	416,085
Net cash and cash equivalents for Cash Flow Statement	<u>556,918</u>	<u>374,747</u>	<u>416,485</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$556,918 Cash and Cash Equivalents, \$225,963 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.



## 10. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	18,217	87,921	87,452
Receivables from the Ministry of Education	238,448	-	8,885
Interest Receivable	922	2,078	2,078
Teacher Salaries Grant Receivable	145,066	124,882	124,882
	<u>402,653</u>	<u>214,881</u>	<u>223,297</u>
Receivables from Exchange Transactions	19,139	89,999	89,530
Receivables from Non-Exchange Transactions	383,514	124,882	133,767
	<u>402,653</u>	<u>214,881</u>	<u>223,297</u>

## 11. Inventories

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Stationery	2,261	908	908
School Uniforms	7,262	6,624	6,624
	<u>9,523</u>	<u>7,532</u>	<u>7,532</u>

## 12. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	245,155	245,531	238,531

### 13. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Building Improvements	167,623	-	-	-	(20,217)	147,406
Furniture and Equipment	187,169	20,327	(213)	-	(34,819)	172,464
Information and Communication Technology	142,250	42,862	(8,695)	-	(55,400)	121,017
Textbooks	9,775	(3,116)	(75)	-	(823)	5,761
Leased Assets	40,167	10,136	(3,461)	-	(17,829)	29,013
Library Resources	22,065	3,667	(995)	-	(3,092)	21,645
<b>Balance at 31 December 2020</b>	<b>569,049</b>	<b>73,876</b>	<b>(13,439)</b>	<b>-</b>	<b>(132,180)</b>	<b>497,306</b>

The net carrying value of equipment held under a finance lease is \$29,013 (2019: \$40,167)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Building Improvements	477,805	(330,398)	147,407
Furniture and Equipment	633,095	(460,632)	172,463
Information and Communication Technology	365,305	(244,288)	121,017
Textbooks	17,805	(12,046)	5,759
Leased Assets	72,736	(43,722)	29,014
Library Resources	76,422	(54,776)	21,646
<b>Balance at 31 December 2020</b>	<b>1,643,168</b>	<b>(1,145,862)</b>	<b>497,306</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building Improvements	193,454	-	-	-	(25,831)	167,623
Furniture and Equipment	195,497	28,443	(628)	-	(36,143)	187,169
Information and Communication Technology	190,810	3,248	(2,823)	-	(48,985)	142,250
Textbooks	3,714	7,504	(47)	-	(1,396)	9,775
Leased Assets	27,041	33,222	(3,377)	-	(16,719)	40,167
Library Resources	20,948	4,768	(499)	-	(3,152)	22,065
<b>Balance at 31 December 2019</b>	<b>631,464</b>	<b>77,185</b>	<b>(7,374)</b>	<b>-</b>	<b>(132,226)</b>	<b>569,049</b>

The net carrying value of equipment held under a finance lease is \$40,167 (2018: \$27,041)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Building Improvements	477,805	(310,182)	167,623
Furniture and Equipment	632,628	(445,459)	187,169
Information and Communication Technology	368,988	(226,738)	142,250
Textbooks	21,087	(11,312)	9,775
Leased Assets	111,177	(71,010)	40,167
Library Resources	76,191	(54,126)	22,065
<b>Balance at 31 December 2019</b>	<b>1,687,876</b>	<b>(1,118,827)</b>	<b>569,049</b>

#### 14. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating creditors	38,386	13,468	13,468
Accruals	8,102	7,880	7,816
Employee Entitlements - salaries	145,066	126,964	126,964
Long Service Leave	3,452	3,421	3,421
	<u>195,006</u>	<u>151,733</u>	<u>151,669</u>
Payables for Exchange Transactions	195,006	151,733	151,669
Payables for Non-exchange Transactions - Other	-	-	-
	<u>195,006</u>	<u>151,733</u>	<u>151,669</u>

The carrying value of payables approximates their fair value.

#### 15. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	167,696	167,696	189,303
Increase to the Provision During the Year	26,368	25,700	19,165
Use of the Provision During the Year	-	-	(40,772)
Provision at the End of the Year	<u>194,064</u>	<u>193,396</u>	<u>167,696</u>
Cyclical Maintenance - Current	53,974	30,000	33,576
Cyclical Maintenance - Term	140,090	133,000	134,120
	<u>194,064</u>	<u>163,000</u>	<u>167,696</u>

The Board has a cash management plan to ensure that sufficient cash is available to meet all maintenance obligations as they fall due over the next 10 years. The amount recognised as a provision is the best estimate of the expenditure required to settle the present obligations at 31 December 2016. Present obligations are identified in the school's current 10 year property plan approved by the Ministry of Education. The provision has not been adjusted for inflation and the time value of money.

#### 16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	16,004	14,000	23,432
Later than One Year and no Later than Five Years	17,796	13,000	27,219
Later than Five Years	-	-	-
	<u>33,800</u>	<u>27,000</u>	<u>50,651</u>

## 17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
5YA Block 2 & 3	<i>completed</i>	-	8,885	(8,885)	-	-
Fire Alarm Upgrade	<i>completed</i>	123,476	3,714	(127,190)	-	-
Block 1 & 3 Roofing	<i>in progress</i>	-	36,378	(40,307)	3,929	-
Block 2 Pupil Toilet	<i>in progress</i>	-	34,974	(31,861)	-	3,113
Sliding Gates on Playground	<i>in progress</i>	-	24,777	(21,530)	-	3,247
Electrical Repairs	<i>in progress</i>	-	43,155	(30,075)	-	13,080
SIP New Canopy	<i>in progress</i>	-	58,500	(23,825)	-	34,675
Install Heat Pumps	<i>in progress</i>	-	83,304	(49,888)	-	33,416
Power Supply	<i>in progress</i>	-	68,520	-	-	68,520
Playground	<i>in progress</i>	-	92,255	(22,343)	-	69,912
<b>Totals</b>		<b>123,476</b>	<b>454,462</b>	<b>(355,904)</b>	<b>3,929</b>	<b>225,963</b>

### Represented by:

Funds Held on Behalf of the Ministry of Education

225,963

Funds Due from the Ministry of Education

3,929

229,892

	2019	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
Flood	<i>completed</i>	4,092	1,686	-	(5,778)	-
Block 3 Electrical Repairs	<i>completed</i>	-	8,905	(9,837)	932	-
Drainage Repairs	<i>completed</i>	-	4,198	(4,200)	2	-
Block 1 Refurb pupils Toilets	<i>completed</i>	-	7,723	(7,723)	-	-
CCTV	<i>completed</i>	-	15,931	(15,931)	-	-
5YA Block 2 & 3	<i>in progress</i>	-	80,303	(89,188)	8,885	-
Fire Alarm Upgrade	<i>in progress</i>	-	131,756	(8,280)	-	123,476
<b>Totals</b>		<b>4,092</b>	<b>250,502</b>	<b>(135,159)</b>	<b>4,041</b>	<b>123,476</b>

### Represented by:

Funds Held on Behalf of the Ministry of Education

123,476

Funds Due from the Ministry of Education

21,760

145,236

## 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

There were no related party transactions for the year ended 31 December 2020 (2019 : nil)

## 19. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	3,740	4,125
Full-time equivalent members	0.11	0.07
<i>Leadership Team</i>		
Remuneration	382,835	490,677
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	386,575	494,802
Total full-time equivalent personnel	4.11	4.07

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

		2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:			
Salary and Other Payments	Principal 1	40-50	160 -170
Salary and Other Payments	Principal 2	100-110	-
Benefits and Other Emoluments	Principal 1	1-2	3-4
Benefits and Other Emoluments	Principal 2	3-4	-
Termination Benefits		-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100-110	1.00	2.00
110-120	2.00	1.00
	3.00	3.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of People	-	-

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further details analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

## 22. Commitments

### (a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

(a) \$55,858 contract for playground 1 with Playground Centre.

(b) \$137,000 contract to install a New Canopy. This project is partially funded by the Ministry and the BOT contribution will be \$57,000. So far \$58,500 has been received of which \$23,825 has been spent on the project to balance date. This project has been approved by the Ministry.

(c) \$98,000 contract to install heat pumps at the school. The project is mostly funded by the Ministry and the BOT contribution is \$5,440. \$83,304 has been received of which \$49,888 has been spent on the project to balance date. This project has been approved by the Ministry.

(d) \$154,065 contract for playground 2. This project is partially funded by the Ministry and BOT funds. \$92,255 has been received of which \$22,343 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments at 31 December 2019: nil)

### (b) Operating Commitments

As at 31 December 2020 the Board had no Operating Commitments

(Operating commitments at 31 December 2019: nil)

## 23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	556,918	374,747	416,485
Receivables	402,653	214,881	223,297
Investments - Term Deposits	245,155	245,531	238,531
Total Loans and Receivables	<u>1,204,726</u>	<u>835,159</u>	<u>878,313</u>

### Financial liabilities measured at amortised cost

Payables	195,006	151,733	151,669
Finance Leases	32,926	27,000	41,725
Total Financial Liabilities Measured at Amortised Cost	<u>227,932</u>	<u>178,733</u>	<u>193,394</u>

## 25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.